



# HOW TO MAKE A LIFE CLAIM



REGENCY  
global assistance

FOLLOW THESE  
4 SIMPLE STEPS...

## BENEFICIARY REQUIREMENTS

### 1 Gather your documents



Certified copy of the Death Certificate (or similar official notification depending upon the country) required for starting your claim.

### 2 Complete claims form



Complete the Life claims form, ensuring you read and sign the declaration. Scan the signed form as well as your certified supporting documents.

### 3 Proof of identity



Certified true copies of photographic ID documents required for the Benefit proof of identification. Supported with certified copies showing proof of address.

### 4 Email us



Email your completed claims form along with all required certified documents to our Global Assistance team.

## Assessing your claim

The progress of a claim can vary depending upon the circumstances of individual cases, we will keep you updated each step of the way. Our **Global 24-hour International Assistance Team** can manage the financial and administrative aspects on the beneficiary's behalf.

**IMPORTANT NOTE:** All claims are subject to assessment in accordance with policy terms and conditions. Any indication as to eligibility given before such an assessment is issued subject to the final claim assessment.



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